



**YOU MUST BRING THE FOLLOWING DOCUMENTS TO THE WORKSHOP:**

1. **Legal Permanent Resident card**, also known as a “green card”.
  - a. Card must not expire within the next 6 months, or be already expired.
  - b. You must attend in person, with the physical card, to complete your application.
2. **All passports**, current and expired, that you have used since you became a resident.
  - a. If you are an asylee or refugee please bring your travel document.
3. **A personal check or money order** payable to “US Department of Homeland Security” for \$725.
  - a. Applicants with low income may qualify to pay a lower fee. To see if you qualify, bring either a benefits award letter or last year’s tax return.
4. **Dates and addresses for the last 5 years** for places where you have worked, lived, and studied.
5. **Are you married?** You need to know your marriage date and your spouse’s birthdate, green card number, current address and employer’s name.
  - a. **Has your spouse been married before?** You need to know their prior spouse’s name, place & date of birth, marriage date, and divorce date. If possible, bring the divorce certificate.
  - b. If you are applying with 3 years of residency as the spouse of a US citizen, please contact us.
6. **Have you been married before?** You need to know your prior spouse’s name, immigration status at the end of marriage, place & date of birth, marriage date, and divorce date. If possible bring the divorce certificate or death certificate.
7. **Do you have children?** You need to know each child’s place & date of birth, green card number, and current address. This includes all children, including those who are adopted and deceased.
8. **Have you EVER gotten a driving ticket?** Bring your DMV record.
9. **Have you EVER been arrested or gone to court?** Bring all court dispositions. Depending on the seriousness of any criminal charges you have, Hogar reserves the right to decide whether or not to represent you at the workshop.
10. **Are you on an IRS payment plan?** Bring it along with proof of your most recent payments.
11. **Men ONLY:**
  - a. Bring proof of registration with the Selective Service
  - b. If you are between the age of 18 and 26, go to [www.sss.gov](http://www.sss.gov) and register! It’s the law.

We serve clients in the order of arrival, and applications can take all day to finish, so please be prepared to wait.

