

Position – Program Director Family Services North

Responsibilities

The Program Director for Family Services North (FS-N) is responsible for overseeing the Family Services outpatient counseling clinic in Arlington as well as its seven (7) satellite sites in the surrounding counties. The Director will be expected to oversee the growth and development of the FS-N offices, strengthen relationship with key parish partners and local non-profits, and supervise clinicians, staff, and volunteers working at FS-N while working to maintain a supportive and positive working environment. In addition, the FS-N PD will be expected to maintain a regular clinical case load as well as work collaboratively with the Director of Clinical Services to insure the successful expansion of clinical services in the Northern Virginia area.

Additional Responsibilities

FS-N PD serves as an ambassador for CCDA to the local community in the North of the Diocese.

FS-N PD seeks to actively support and communicate the Mission of CCDA in all aspects of job.

FS-N PD actively seeks to incorporate and strengthen the Catholic Identity of CCDA into daily operations of FS-N.

FS-N PD actively seeks to improve the transformative impact of services for clients with a focus on gathering measurable data to indicate successful therapeutic outcomes.

FS-N PD actively seeks to serve the poor and underserved in new and innovative ways in collaboration with other CCDA programs, local parishes, and non-profits within the Northern region of the Diocese.

FS-N PD actively works with the Development office to find new sources of funding and sustainability for FS-N.

FS-N PD works closely with the CCDA Financial Department to develop and maintain an appropriate operations budget.

FS-N PD submits timely and accurate monthly and quarterly reports to the Director of Clinical Services reflecting the services provided and activities conducted in a given time period by the FS-N staff.

FS-N PD works to appropriately manage risk within the FS-N office, working with CCDA's Director of Quality Assurance, submitting Critical Incident reports, and consulting with the Director of Clinical Services as needed.

Experience/Requirements

Masters or Doctorate in Counseling, Psychology or Clinical Social Work

Licensed (LPC, LCSW, LCP or equivalent) or eligible for licensure in Virginia within 6 months.

5+ years of experience in providing outpatient mental health services

Clinical experience with children, families, married couples.

Prior experience managing small teams and volunteers

Prior experience with fund raising, grant writing, budgetary management

Prior experience with data-driven outcome measures that indicate successful clinical interventions

Must be willing to travel to different clinical sites to provide services

Must be willing to form and strengthen partnerships with Catholic parishes and pastors.

Must be willing to form and strengthen partnerships with key local non-profit agencies.

High level of detail-orientation, and ability to multi-task in a fast-paced environment

Excellent written, oral and presentation skills.

Understanding of, and adherence to, the moral and social teachings of the Catholic Church

This position is slated for a January 2017 hire.

Please send cover letter with salary requirements and resume to jobs@ccda.net. No phone calls please.

We are an equal opportunity employer.